

**MTO Ministry Employee Relations Committee (MERC)**

**Meeting Minutes**

Thursday April 13 2017 | 9:30-12:30

Harriet Tubman Boardroom, Ministry of Transportation Offices, 301 St. Paul Street, 6<sup>th</sup> Floor, St. Catharines

<b>In Attendance (* chair of meeting)</b>			
<b>Union</b>	<b>Employer</b>	<b>Guests</b>	<b>Regrets</b>
W. Larose (Co-chair) C. Abric-Forsyth S. Martin S. Iovacchini	Shelley Tapp* (Co-Chair) K. Bentley K. Baldassarra S. Pietrangelo	J. Hudebine C. O'Connor C. Pulinski	H. Francis E. Strachan

<b>#</b>	<b>Date Added (year-month-day)</b>	<b>Agenda Item</b>	<b>Standing Items</b>	<b>Action</b>
1.	97-01-02	Disclosures	<p>The Ministry provided the previously requested disclosure list from October 2014 to August 31 2015, as well as an updated disclosure list for this meeting.</p> <p>The Ministry also provided clarification in regards to questions raised by OPSEU about the March 17 2017 disclosure regarding change in reporting relationship in MERO.</p>	Remain on agenda.
2.	04-03-01	Road User Safety (RUS) Modernization	<p>The Ministry advised that the modernization of the Carrier and MVIS systems are complete, the next phase of Modernization has begun and is focused on the driver vehicle programs.</p> <p>OPSEU highlighted concerns on the user end and will gather information to present to the Ministry.</p>	The Ministry will provide updates as available.

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3.	07-10-02	Employee Engagement Survey	<p>The Ministry provided updates on the Employee Engagement Survey participation rate, with MTO's participation being up at over 60%. The Ministry anticipates that the results will be available in May.</p> <p>OPSEU reiterated the request for the availability of a divisional breakdown of the results.</p>	The Ministry will follow up on OPSEU's request.
4.	07-12-01	Provincial Highway Management Update	The Ministry provided an update on the implementation of the Action Plan for this construction season to address the AG's recommendations.	Remain on the agenda.
5.	13-04-01	Transition Exit Initiative (TEI)	<p>The Ministry provided an update on the number of Ministry TEI applications and approvals.</p> <p>The Ministry also advised that the review of TEI applications in 2017 will follow the process in regards to considering the applications individually as they pertain to transformational initiatives and operational needs.</p>	Remain on the agenda.
6.	13-04-01	Fixed Terms / Seasonals / Students Lists	<p>The Ministry provided updated Fixed Term, Seasonals and Students lists to OPSEU.</p> <p>OPSEU will provide a list of concerns from the fixed term list for Ministry comments.</p>	<p>The Ministry will review the circumstances provided by OPSEU.</p> <p>The Ministry continues to review OPSEU's request for Temporary Assignment and Staff Agency lists.</p>

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7.	13-07-01	LERC List	OPSEU provided the preliminary list of LERCs including local OPSEU co-chair and employee members.	OPSEU will provide updated information as responses from local committees are received.
8.	13-12-05	TEO Memorandum of Settlement	There was an initial sub-committee meeting on February 2 2017. They will schedule another meeting.	The sub-committee hopes to report back their recommendations at the next MERC.
9.	16-05-05	Use of Security Cameras	<p>The Ministry provided an update that there are no policies in place regarding the use of security cameras in the workplace.</p> <p>The Ministry addressed OPSEU's concerns raised at the last MERC, steps have been taken to restrict access to the security footage equipment and next steps are to secure the equipment.</p>	<p>The parties agree that OPSEUs request for an MOA, similar to Appendix COR10, regarding the use of security cameras will be referred to CERC.</p> <p>Remove from agenda.</p>
10.	16-05-05	Provincial Sign Shop	The Ministry provided an update, the Parties continue to discuss.	Remain on agenda.
11.	16-10-12	Telework Agreements	OPSEU has no follow ups on this item.	Remove from agenda.

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12.	16-10-12	MTO Employees with Professional Designations	<p>The sub-committee provided an update of their discussion at the meeting held on February 2 2017.</p> <p>OPSEU continues to request that the Ministry reconsider covering the licensing fee in addition to the T1 salary note for TEO's requiring mechanics licenses.</p> <p>The Ministry advised their position is that the T1 salary note is all encompassing as per past practice.</p>	The parties agree this item will be referred to CERC.
13.	16-10-12	CWWs in PHM	<p>The Ministry provided an update on communication to staff regarding the CWW guide that went out April 3 2017.</p> <p>OPSEU is seeking clarification for members on the process and is requesting materials such as a Q&amp;A document be made available.</p>	<p>The Ministry will review this request.</p> <p>Remain on agenda.</p>
14.	12-10-16	ASMP Statistics	<p>The Ministry provided an update on ASMP training required for managers.</p> <p>OPSEU has requested that they be provided with ASMP reports once the data integrity issue has been reviewed. OPSEU would like to be advised of any employees who are having Level 4 meetings.</p>	The Ministry will follow up on OPSEU's requests regarding the ASMP data and request to be advised of Level 4 meetings.
15.	01-18-17	Digital Government	The Ministry provided general updates on Digital Government.	The Ministry will continue to provide updates as they become available.
16.	01-18-17	Ottawa Managed Outsourcing Maintenance	OPSEU has inquiries regarding status of employees brought in as part of the Ottawa Managed Outsourcing Maintenance Initiative.	OPSEU to provide a list of inquiries for further discussion at a sub-committee which the parties will arrange.

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17.	01-18-17	Smart Station Pilot	The Ministry has completed a Request for Information and is currently evaluating these and developing a RFB.	The Ministry will provide updates as they become available.
#	Date Added (year-month-day)	Agenda Item	New Items	Action
19.	13-4-17	Level 2 ERC Training	The parties will confirm the availability of the remaining members for the July 18 2017 date for ERC training.	Remain on agenda.

For the Union

*W. Lusa*

For the Employer

*Wiley Duff*

April 13, 2017

Date

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Date

