



To: All Court Services Division Staff

Cc: Directors, Managers and Supervisors of Court Operations

Date: February 15, 2023

Re: **Interim Provisions for Court and Client Representative Competitions**

In follow-up to the communication you received earlier today regarding changes to the court and client representatives (CCR) position, Court Services Division (CSD) and the Ontario Public Service Employee Union (OPSEU/SEFPO) are jointly writing to you regarding supporting the increased hiring of permanent, full-time CCR positions.

On Friday February 10, 2023, the parties reached an agreement which provides enhanced opportunities for current CSD employees to apply to and be considered for regular ("permanent") full-time CCR positions.

Under the agreement job postings for regular full-time CCR positions that occur between February 21, 2023, and September 21, 2023, will be restricted to CSD employees including:

- CSD employees in any position
- Employees who have a home position within CSD but are currently on a secondment or temporary leave
- Employees who are currently working within CSD with a home position elsewhere in the OPS

When applying for a position, CSD employees will be required to identify their position and work location within CSD in the first paragraph of their cover letter.

The successful candidate(s) for these competitions will continue to be based on a demonstration of the best qualifications and ability to perform the position and, where qualifications and ability are relatively equal, seniority shall be the deciding factor.

All interested CSD employees are encouraged to apply. Resources are available to support applicants in this process:

- OPS Career Planning
- Employee and Family Assistance Program – Career Planning
- FORTE
- Tomorrow's OPS (TOPS)

Attached to this memo is a copy of the agreement. Except as set out in the agreement, there is no change to other provisions of the collective agreement or the competition process.

Please speak to your supervisor, manager or bargaining unit representative regarding any questions relating to the agreement.

Over the coming months, CSD and OPSEU/SEFPO will continue their joint efforts to support a modern, people-centred justice system, wherein we retain a skilled and engaged workforce.

For The Ontario Public Service Employees Union



Loretta Clark, MERC Co-Chair

For the Ministry of the Attorney General



Beverly Leonard, ADAG
Court Services Division